

Job Specification: Inventory Control Supervisor

JOB SUMMARY

The Inventory Control Supervisor will be responsible for overseeing the team responsible for all aspects of the inventory control process, including cycle counting, root cause analysis and variance investigation, and reporting. Also, the Inventory Control Supervisor will be responsible for leading the Traffic team responsible for the movement of materials within the plant. The Inventory Control Supervisor will be tasked with identifying, developing, and implementing process improvements in these areas.

DUTIES AND RESPONSIBILITIES

- Lead a small- to medium-sized team of employees, providing direction, accountability, and development opportunities while performing at a high level
- Instill a culture of communication with other functional groups within the organization to obtain necessary information and provide feedback to stakeholders in the inventory control process
- Cultivate a “customer service” mindset among the inventory control team, targeting proactive service to employees and groups outside of the inventory and/or materials teams
- Always look for opportunities to enhance and promote lean manufacturing techniques; make manufacturing information readily available to other departments
- Manage and administer the cycle count inventory processes; measure and report inventory accuracy and root causes
- Manage all Kanban processes, including Kanban labeling, bin, and signal systems for shop floor
- Operate as a key player in the establishment of inventories, including the identification of material that should and should not be kept in inventory, the type of inventory it should be kept in, and the level of inventory required; oversee the use of these practices by the team after implemented
- Lead implementation of engineering, production, and other changes that will impact inventory levels and material supply
- Always look for opportunities to reduce inventory and inventory transactions but still support our business
- Manage and administer the company’s location control processes
- Oversee all internal traffic activities, ensuring they are completed in a timely and accurate manner, and transacted in JDE
- Identify, develop and implement improvement opportunities and solutions to establish a traffic system that effectively and efficiently ensures delivery of materials within the plant
- Work effectively with cross-functional teams to develop solutions to problems that make all stakeholders successful
- Perform other tasks as assigned by supervisor

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EDUCATION AND EXPERIENCE REQUIREMENTS

- Bachelor's degree or higher in business, supply chain management, or related field
 - Supervisory experience
 - Ability to be self-directed
 - Good computer, math, and organizational skills
 - Effective written and verbal communication skills
 - Ability to work well with others
 - Ability to accept added responsibilities
 - 5+ years' experience in inventory management
 - 5+ years' experience in supervisory role
 - Lean/Six Sigma training and/or experience
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PHYSICAL REQUIREMENTS

- Unimpaired speech, hearing and sight (continuous)
 - Postural changes such as sitting, reaching, climbing, standing, walking and lifting (intermittent)
 - Ability to lift 50 pounds from floor to chest-high shelving
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NOTE

This job description is general in nature and is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

COMPANY OVERVIEW

Morbark, LLC, based in Winn, Mich., has been innovating and manufacturing durable, high-performance equipment for forestry, recycling, tree care, sawmill and biomass markets for 60 years. Morbark equipment helps customers harvest, process and convert wood and other organic waste materials into valuable, useful and profitable products. The Company produces a full line of whole tree and waste wood chippers, flails, brush chippers, horizontal and tub grinders, sawmill equipment, material handling systems and more. For more information, please visit www.morbark.com

HOW TO APPLY

To apply for this position, please fill out our online application in the Careers section of www.morbark.com.

CONTACT

Human Resources at jobs@morbark.com